



## MASITHUTHUKE TRAINING PLAN



<b>Client name</b>	BankSeta			
<b>Project Start Date</b>	5th July 2021 (Training)			
<b>Project End Date</b>	31st March 2022 (Training)			
<b>Learners</b>	116			
<b>Qualification</b>	ID 48533 National Certificate: Banking Services Advice NQF 5			
<b>10 MONTHS</b>	<b>Training Dates</b>	<b>Description</b>		
	<b>July</b>	<b>Communication Skills</b>	<b>MODULE 1</b>	<b>FUNDAMENTALS</b>
		<b>Numeracy Skills</b>	<b>MODULE 2</b>	
		<b>Ethical behavior in a workplace</b>	<b>MODULE 3</b>	
	08h00 – 16h00	Learners to submit Portfolio's to the facilitator for assessment.		
	<b>Week 1 : 5th -9th</b>	Facilitators assess learner workbooks and feedback is given to the learners		
		Learners need to select their third work related problem to solve with their teams		
		Learners must submit their previous Portfolio of Evidence (Summative assessments, workbook activities) for the facilitator to check		
		Logbook schedule (Every week)		
	<b>August</b>	<b>Banking and financial services environment</b>	<b>MODULE 1</b>	<b>CORES</b>
	08h00 – 16h00	Learners to submit Portfolio's to the facilitator for assessment.		
	<b>Week : 16th - 20th</b>	Facilitators assess learner workbooks and feedback is given to the learners		
		Learners also select their second work related problem to solve with their teams		
		Learners must submit their previous Portfolio of Evidence (Summative assessments, workbook activities) for the facilitator to check		
		Logbook schedule (Every week)		
	<b>September</b>	<b>Basic economic concepts</b>	<b>MODULE 2</b>	
	08h00 – 16h00	Learners to submit Portfolio's to the facilitator for assessment.		
	<b>Week : 13th -17th</b>	Facilitators assess learner workbooks and feedback is given to the learners		
		Learners need to select their third work related problem to solve with their teams		
		Learners must submit their previous Portfolio of Evidence (Summative assessments, workbook activities) for the facilitator to check		
		Portfolio of evidence building (self-study)		
		Logbook schedule (Every week)		
	<b>October</b>	<b>Financial legislation in the banking</b>	<b>MODULE 3</b>	
		<b>FAIS Act</b>	<b>MODULE 4</b>	
	08h00 – 16h00	Learners to submit Portfolio's to the facilitator for assessment.		
	<b>Week : 18th - 22nd</b>	Facilitators assess learner workbooks and feedback is given to the learners		
		Learners need to select their third work related problem to solve with their teams		
		Learners must submit their previous Portfolio of Evidence (Summative assessments, workbook activities) for the facilitator to check		
Logbook schedule (Every week)				
<b>November</b>	<b>Finacial Services</b>	<b>MODULE 5</b>		
08h00 – 16h00	Learners to submit Portfolio's to the facilitator for assessment.			
<b>Week : 22nd - 26th</b>	Facilitators assess learner workbooks and feedback is given to the learners			
	Learners need to select their third work related problem to solve with their teams			
	Learners must submit their previous Portfolio of Evidence (Summative assessments, workbook activities) for the facilitator to check			
	Logbook schedule (Every week)			
<b>December</b>	<b>Basic accounting</b>	<b>MODULE 6</b>		
08h00 – 16h00	Learners to submit Portfolio's to the facilitator for assessment.			
<b>Week : 6th - 10th</b>	Facilitators assess learner workbooks and feedback is given to the learners			
	Learners need to select their third work related problem to solve with their teams			
	Learners must submit their previous Portfolio of Evidence (Summative assessments, workbook activities) for the facilitator to check			
<b>January</b>	<b>Basic principles of investment</b>	<b>MODULE 7</b>		
08h00 – 16h00	Learners to submit Portfolio's to the facilitator for assessment.			
<b>Week : 17th - 21st</b>	Facilitators assess learner workbooks and feedback is given to the learners			
	Learners need to select their third work related problem to solve with their teams			
	Learners must submit their previous Portfolio of Evidence (Summative assessments, workbook activities) for the facilitator to check			
	Logbook schedule (Every week)			
<b>February</b>	<b>Nature of investment</b>	<b>MODULE 8</b>	<b>ELECTIVE</b>	
08h00 – 16h00	Learners to submit Portfolio's to the facilitator for assessment.			
<b>Week : 14th - 18th</b>	Facilitators assess learner workbooks and feedback is given to the learners			
	Learners need to select their third work related problem to solve with their teams			
	Learners must submit their previous Portfolio of Evidence (Summative assessments, workbook activities) for the facilitator to check			
	Learner Feedback Form			
<b>March</b>	<b>Portfolio of evidence building (self-study) (Outstanding)</b>		<b>POE BUILDING &amp; WORKPLACE COMPLETION</b>	
	Workplace <b>validations</b> to be conducted in the learners workplace. Coaches, mentors to be present			
08h00 – 16h00	Logbook schedule (Every week)			
<b>April</b>	Logbook checkpoints			
	Introductory cyber security (Optional)			
	Moderations			